

**Minutes of the 13<sup>th</sup> Senate Session of Third Faculty of Medicine CU that took place on May 15th 2018 in the Session Room of Radana Königová, room No. 223 at 1430**

Attendee: according to the attendance list

Excused: according to the attendance list

**Session Agenda:**

1. Opening
2. Agenda approval and appointment of the scrutineers
3. Checking the minutes from April 10th, 2018
4. Information from the Dean
5. Budget proposal for the year 2018– JUDr. Mužíková
6. Evaluation of classes in winter semester 2017/ 2018 – MUDr. Marx
7. Establishment of a Master study programme of Intensive Care at 3FM CU Doc. MUDr. Duška
8. Accreditation of a new Bachelor study programme Nutritional Therapist -doc. MUDr. Rambousková
9. Margaret Bertrand Award 2017- doc. MUDr. Patočková, doc. MUDr. Provazníková
10. New Dean's Regulation modifying the scholarship in doctoral programme- prof. MUDr. Šlamberová
11. Cancellation of Social Committee of AS 3FM CU  
Miscellaneous

**Ad 1) Opening**

The session was opened by Mgr. Vácha. **24 senators were present, Senate was eligible to make decisions.**

**Ad2) Approval of the session agenda, assigning the scrutineers**

The proposed programme was approved, the senators had received it ahead of the session via e-mail. There were no objections or no further suggestions.

The scrutineers elected were: **Doc. MUDr. Toušek, student Michenka**

**Conclusion:**

**The programme of the session was approved by tacit consent.**

Mgr. Vácha brought up the important items of the session held on April 10th 2018, mainly:

- Cardiovascular sciences
- Prolongation of the accreditation of the specialty General Nursing
- Use of plastic dishes at the faculty.

**Ad 3) Checking the minutes from April 10th, 2018**

**The minutes from April 10th, 2018 were approved by tacit consent.**

There were no objections or suggestions made.

**Conclusion:**

**The minutes from April 10th, 2018 were approved by tacit consent.**

**Ad 4) Information from the Dean**

The Dean could not participate at the session of the AS 3 FM CU due to the meeting of the Deans of faculties of medicine with the Prime Minister of the CR.

**Ad 5) Budget proposal for the year 2018 – JUDr. Mužíková**

JUDr. Mužíková presented the Dean's opinion on budget proposal.

Information on the course of the project "Building up and equipment of the Centre of Theory and Practice of Education in Medical and Non-medical Specialties" (Simulation Centre). With respect to the fact that the suggested public contract exceeds 20 million CZK, sales agreement will be presented at the following session of the AS of 3 FM CU and will require consent by Board of Governors of CU. Those who are interested to learn details on the project may check it at the Secretary before the date of the session of AS 3 FM CU. The aim is to maintain the date of the consultation before the meeting of the AS CU, as it will be sent there later on and Board of Governors of CU should pass it.

The following session of AS 3 FM CU – the item 37 million CZK, the Secretary asked the senators to attend the consultation. The attitude of AS 3 FM CU can support the decision process of AS CU.

Discussion:

Doc. MUDr. Sukop mentioned the fact that according to evaluations students enjoy being at operating theatres. Money for the operating theatre clothes present ca 50 CZK per a student, preparation for the operation costs about 100 CZK per a student. The faculty could obtain the money from a programme so that the faculty need not to cover these costs from its own budget.

**Resolution:**

**AS 3 FM CU in accordance with Art.10, Para. 1, c) Statutes of 3 FM CU approves the proposal of the faculty budget for the year 2018 without objections.**

Vote: 24, 0, 0.

**Ad 6) Evaluation of classes for winter semester 2017/ 2018 – MUDr. Marx**

Presented by MUDr. Fontana – changes of the evaluation system – guarantors can see all evaluated academics. Comments on evaluations in particular years of study.

The number of submitted evaluation forms has slightly decreased.

Conditions for publication of results on the web pages.

Models of evaluations from CU– three models

Discussion:

MUDr. Hugo, doc. MUDr. Votava, MUDr. Fontana

A student can refuse to evaluate, if he or she changes their mind, they can evaluate any time later.

**Resolution:**

**1) AS 3 FM CU discussed the report on evaluation results for winter semester of the academic year 2017/2018 and suggests to present the results for academics and guarantors in the electronic application after registration in CAS.**

Vote: 23, 0, 0.

**Resolution:**

**2) AS 3 FM CU supports technical measures (announcements in electronic applications) to promote the compliance in the terms of announcements and students' questions - whether they wish or do not wish to fill in the semester evaluation of classes.**

Vote: 21, 0, 2.

**Ad 7) Establishment of Master study programme of the Intensive Care at 3 FM CU -  
Doc. MUDr. Duška, PhDr. Svobodová**

Doc. MUDr. Duška with the senator PhDr. Svobodová presented the intention to accredit the Master programme of the Intensive Care at the faculty. It is a specialized programme for nurses – specialists in intensive care units and resuscitation departments.

Intensive care has rapidly developed and the paradigm of the relationship doctor-nurse changes into a real partnership, the Master's programme deserves to be accredited at our faculty.

Classes will be held mainly at the Department of Anaesthesiology and Resuscitation in cooperation with the Institute of Nursing. Practice and classes at other departments will present a minimum burden. Study plan has been prepared to suit all the requirements for accreditation, at the same time it emphasizes the practical application of the obtained knowledge: most of the subjects are ended by a clear competence obtained during the study and can be used in nursing practice. A plan also contains simulation and practical -including technical- – e.g. cannulation and non- technical skills.

The real intent including the budget (senators obtained it via email) had been discussed and passed by the Dean's Committee of 3 FM CU, accreditation document had been informally discussed at the Rector's Office with the approval of prof. Wildová. Synopsis of the accreditation was enclosed and a detailed document containing annotations of particular teachers and subjects could have been seen at the meeting.

Discussion: none

**Conclusion:**

**AS 3 FM CU in accordance with the Statutes of 3 FM CU, Art. 10, Para 3, Letter a) does not have any objections to the accreditation of the Master's programme of the Intensive Care at 3 FM CU.**

**Ad 8) Accreditation of Bachelor's programme Nutritional Therapist – daily full-time programme- doc. MUDr. Rambousková -**

Doc. MUDr. Rambousková (subject guarantor) and doc. MUDr. Dlouhý presented the intention to establish the new Bachelor's study programme which has been planned for the academic year 2019/2020.

Expected number of students in one year is 25, in practical classes and alimentary subjects, cooperation with the Faculty of Agrobiology, Food and Natural Resources of CULS is planned.

The aim of the study has been presented alongside with a brief annotation of the study programme and a possibility of their realisation, characteristics of study specialty and the length of planned students practice .

Discussion: none

**Conclusion:**

**AS 3 FM CU in accordance with Statutes of 3 FM CU, Art. 10, Para. 3, Letter a) does not have any objections to the establishment of the Master's study programme Nutritional Therapist at 3 FM CU.**

**Ad 9) Margaret Bertrand Award for the year 2017 – doc. MUDr.Patočková, doc. MUDr. Provazníková**

Doc. MUDr. Provazníková – a member of Board of Governors of the endowment fund „Student“, which controls Margaret Bertrand Award

In May 1991 Margaret Bertrand, a Canadian English lecturer founded this prestigious award for the best medical student with a capital stock of 1, 000 USD. Academics and faculty co-workers contribute to this fund. Every year the best 6<sup>th</sup> year student is awarded this prize and they receive the money from the interests. The award depends on the current capital.

Conditions for the award:

- . study score during the whole study up to 1.2,
- . extra school activities thanks to them a student contributed to good faculty reputation.

**Till the last year the award was 10, 000 CZK. Endowment fund decided to increase it to 20,000 CZK.**

Endowment fund „Student“ should help students who are in urgent need or in any kind of troublesome financial situation.

Students introduced themselves:

**Pavla POKORNÁ, Jiří BARTOŠ, Patrik ŠTĚPÁNEK and Tomáš ZUMER.**

Materials (CVs and information on extra school activities) were sent to senators by email in advance so that they can have all the information about the nominees in advance.

**AS 3 FM CU nominated a three member committee which evaluates the results of a secret vote.**

**These academics were elected: MUDr. Bernášková – Chairwoman, MUDr. Dáňová, MUDr. Patzelt.**

22 ballots were distributed. A secret vote was held, The Chairwoman MUDr. Bernášková announced the results.

All the submitted ballots were valid.

**Tomáš Zumer was awarded Margaret Bertrand Prize for the year 2017 - 13 votes**

2 <sup>nd</sup> prize Patrik Štěpánek	5 votes
3 <sup>rd</sup> prize Jiří Bartoš	3 votes
4 <sup>th</sup> prize Pavla Pokorná	1 vote

**Ad 10) New Dean's Directive modifying the scholarship for postgraduate students – prof. MUDr. Šlamberová**

AS 3 FM CU obtained the amendment No.1 of Dean's Provisions changing the scholarship for postgraduate students in full time form at 3 FM CU.

At present the minimum scholarship is 10, 500 CZK. Dean's Committee has decided to change it for 11,000 CZK from the academic year 2018/2019, it is necessary to modify the directives.

Dean's Directive 1/2018 regulating the scholarship in doctoral programme at 3 FM CU in accordance with Scholarship Regulations Art. 12 Para 2 and Regulations on the Scholarship Distribution at 3 FM CU Art. 7 Para. 2, changes in the following way:

**„In the first, second, and third year of study, possibly in the fourth year in full- time form of study, the monthly scholarship is 11.000 CZK.”**

Later on, changes of the Regulations for the Scholarship Distribution will follow. The aim of these changes is to motivate students for publication activities and long term internship abroad.

Discussion: doc. MUDr. Trnka, doc. MUDr. Sukop, prof. MUDr. Šlamberová,  
doc. MUDr. Duška

doc. MUDr. Trnka: Would it be paid back to from the beginning of the year?

prof. MUDr. Šlamberová: Would it be changed from a new academic year?

doc. MUDr. Sukop: Can it be higher?

prof. MUDr. Šlamberová: Any increase must be performed as a whole, the aim is to motivate good students.

doc. MUDr. Duška, doc. MUDr. Trnka

Students cannot devote to their study due to this low income.

Prof. MUDr. Šlamberová: They work part or full time.

**Resolution:**

**AS 3 FM CU approves the proposed scholarship 11,000 CZK for post graduate students in accordance with Art. 10, Para. 1, Letter c) Statutes of 3 FM CU**

Vote: 21, 0, 0.

**11. Cancellation of Social Committee at 3 FM CU – David Lauer**

Social Committee was founded by AS 3 FM CU based on the original internal regulation „Rules for Scholarship Distribution at 3 FM CU from April 8<sup>th</sup> . Their task was to discuss the applications and prepare them for the presentation in Dean's Committee.

According to new Regulations, the assessment of an application is not required. The applications are submitted directly to the Dean's Committee.

Discussion: none

**Resolution:**

**AC 3 FM CU in accordance with Art. 19, Para. 2 Statutes of 3 FM CU cancels the Social Committee of As 3 FM CU.**

Vote - 21, 0, 0.

**Miscellaneous:**

1. prof. MUDr. Šlamberová invites everybody for Scientific Conference with the lecture delivered by the Dean Emeritus prof. MUDr. Anděl and prof. MUDr. Machala. The conference will be held on 22/05/18
2. Senator Michenka invites everybody for “the Steamboat”, today at 7 pm Rašínovo nábřeží, return back at about midnight, costume party topic : film characters.

**Next session of the Academic Senate 3FM CU will be held on Tuesday 12/06 2018 from 1430 in Radana Königová Hall.**

Mgr. et Mgr. Marek Vácha, Ph.D.  
Chairman AS 3. LF UK

Edited by: Mgr. Vácha, Doc. MUDr. Votava, Lauer  
Authors of the items discussed: prof. MUDr. Šlamberová, doc. MUDr. Duška,  
doc. MUDr. Rambousková, JUDr. Mužíková, MUDr. Fontana.  
20/05/18 Ing. Sádecká